

Document Number:	25-06-04
Document Name:	Oulu Pioneer Memorial Park Use Policy
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Document Status:	Active

1.0 Purpose

To clarify Oulu Memorial Park reservation and use policies

2.0 Policy Details

The Park, or any portion thereof, may be reserved for groups, organizations, clubs, etc., who have a resident member of the Town of Oulu, on a first come, first served basis.

Reservations are taken on-line on a first come-first served basis. Reservations are not considered as “submitted” until all required paperwork is completed. All park use must be reserved at least 7 days in advance of anticipated event. Special circumstances MAY be accommodated from time-to-time if no other use is scheduled. This includes all private, public, or semi-public events, all organized team sports, school events, etc.

A “Building/Park Reservation Form” must be completed on-line, available [here](#).

An Indemnification Agreement must also be completed before the facility(ies) reservation is confirmed.

The group, organization, club, etc., using the facility shall be responsible for preparing the facility for the intended event and for restoring the same to an equal or better condition, including but not limited to cleaning prior to the event and cleaning and disposing of any waste in a legal manner off site after the event.

The reserving party is responsible for installing and removing all trash bags and trash at the conclusion of the reservation period. Any trash removal by town employees will be billed at \$5.00 per bag.

Any additional clean-up will be billed at \$50.00 per hour.

Alcohol and illegal drugs are prohibited on any portion of the premises. Smoking is prohibited in any building.

It is possible that more than one event may occur on any given day, it is imperative that start and end times and cleanup be honored so events can co-exist or be run consecutively.

No materials may be stored in buildings outside of their reservation period. This includes any tools, gear, food or any items of value. The Town of Oulu is not responsible for items not owned by the

Town of Oulu or for providing security for any items left on premise before, during or after an event.

Fireworks: Fireworks are not allowed at the park for any reason and no permit will be issued to use fireworks at the Oulu Memorial Park.

3.0 Policy Scope

The scope of this policy covers the entire Oulu Memorial Park including the pavilion, concession stand, upper and lower ball parks, all courts, walking trails, etc.

4.0 Related Policies

See Key Policy 25-06-05 for check out and agreement policy.

5.0 Policy Owner

The policy is approved and implemented by the Oulu Town Board of Supervisors and Town employees.

All Policies are reviewed every odd year for relevance and to make changes, if needed.

6.0 Procedures

Oulu Memorial Park is reserved on the [Town of Oulu web page](#) on the [Park tab](#).

7.0 Document History

Formalizing existing policy implemented over many years